

7 Things to Remember at Interview

Here is a checklist of 7 things to always bring up in an interview:

1. The work

The most fundamental goal of the interview is to determine whether you have the skills to do the job. Still, your interviewer may not even know how to figure out if you have what it takes. You must be ready to do it for them. Be prepared with a list of your top selling points so the interviewer is completely aware of your advantages over others.

2. The company

In a 2011 survey by AccountTemps, 38 percent of managers said the number one interview mistake they encountered was little or no knowledge about the hiring organisation. Don't let that happen to you. Do your homework ahead of time so you are ready to say why you want to work at that job and for that company.

3. The culture

The work environment can determine whether you love your job or hate it. Address the work culture with your interviewer to make sure your values align. There's nothing worse than landing a job only to realize the organization is not a place where you would feel comfortable working.

4. Industry knowledge

Show off your knowledge of the industry and talk about recent newsworthy events. Proving your passion for the field and your level of expertise will make you stand out against other average candidates.

5. Past experiences

Your past experiences demonstrate how you would perform if you landed the job. So, you want to be prepared to describe past experiences where you had a big impact. If you have numbers to back up your claims, that's even more persuasive.

6. Thought-out questions

Always make sure you have questions at the end of the interview. From queries about the interviewer's role to thoughts on the history of the position, questions show your desire for the job. They can also give you more insight into the role, which may not have been addressed during the more formal portion of the interview.

7. Next steps

Understanding the next steps in the interview process is essential. Always ensure you're aware of what these are. It may be a second interview. It may be giving the company a list of references. It may mean you won't know the outcome for a few weeks. By asking about these next steps, you'll know what to expect and gain some peace of mind. You'll also show your enthusiasm for this position.

For more advice and useful tips, please contact a member of Cuff Jones :

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